

Notice of Meeting

Epsom and Ewell Local Committee

Date: Monday, 11 February 2013

Time: 2.00 pm

Place: Council Chamber, Epsom Town Hall

Contact: **Nicola Morris, Community Partnership & Committee Officer**

**Surrey County Council, Community Partnership Team,
Epsom Town Hall (2nd floor), Epsom, KT18 5BY**

020 8541 9437
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Surrey County Council Appointed Members [9]

Mr David Wood, Epsom and Ewell North East (Chairman)
Mr Chris Frost, Epsom and Ewell South East (Vice-Chairman)
Mr Eber A Kington, Epsom and Ewell North
Mrs Jan Mason, Epsom and Ewell West
Mr Colin Taylor, Epsom and Ewell South West

Borough Council Appointed Members [9]

Borough Councillor Michael Arthur, Ewell
Borough Councillor Ian Booker, Town
Borough Councillor Paul Arden Jones, Stamford
Borough Councillor Julie Morris, College
Borough Councillor Jean Smith, Ewell Court

Chief Executive
David McNulty

District / Borough Council Substitutes:

Borough Councillor Pamela Bradley, Stoneleigh
Borough Councillor Neil Dallen, Town
Borough Councillor Anna Jones, College
Borough Councillor Humphrey Reynolds, Ewell
Borough Councillor Mike Teasdale, Stoneleigh

NOTES:

1. Members are reminded that Standing Orders require any Member declaring an interest which is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Orders. If you have any queries concerning interests, please contact the Community Partnership & Committee Officer.
2. Members are requested to let the Community Partnership & Committee Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
3. Substitutions (Borough Members only) must be notified to the Community Partnership & Committee Officer by the absent member or group representative at least half an hour in advance of the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Nicola Morris, Community Partnership & Committee Officer on 020 8541 9437 or write to the Community Partnerships Team at Surrey County Council, Community Partnership Team, Epsom Town Hall (2nd floor), Epsom, KT18 5BY or nicola.morris@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 6)

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 SCHOOL KEEP CLEAR MARKINGS IN EPSOM & EWELL

(Pages 7 - 12)

To consider upgrading all school keep clear markings in the borough of Epsom & Ewell so that they can be enforced.

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Minutes of the meeting of the
Epsom AND EWELL LOCAL COMMITTEE
held at 2.00 pm on 10 December 2012
at Epsom Town Hall, The Parade, Epsom, KT18 5BY.

Surrey County Council Members:

- * Mr David Wood (Chairman)
- * Mr Chris Frost (Vice-Chairman)
- * Mr Eber A Kington
- * Mrs Jan Mason
- * Mr Colin Taylor

Borough / District Members:

- * Borough Councillor Michael Arthur
- * Borough Councillor Ian Booker
- * Borough Councillor Paul Arden Jones
- * Borough Councillor Julie Morris
- * Borough Councillor Jean Smith

* Present

49/12 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

There were no apologies for absence.

50/12 WRITTEN PUBLIC QUESTION TIME [Item 2]

Four questions were received. The questions and responses are set out in Annex A.

A supplementary question was asked in relation to question one: It is not clear why it is proposed that the residents of Ashley Road could be excluded from the scheme when there is plenty of space in Ladbroke Road to accommodate all residents wishing to park. The Chairman replied that this issue would be considered when the item is debated.

51/12 ADJOURNMENT [Item 3]

Several members of the public attended, and three informal questions were put to the meeting. Answers were provided to the questions at the meeting.

52/12 PETITIONS [Item 4]

There were no petitions received for this meeting.

53/12 MINUTES OF PREVIOUS MEETING [Item 5]

Confirmed as a correct record.

54/12 DECLARATIONS OF INTEREST [Item 6]

There were no declarations of interest.

55/12 MEMBER QUESTION TIME [Item 7]

1 question was received. The question and response is set out in Annex B. The following supplementary question and answer was given at the meeting:

Cllr Smith indicated that she was disappointed in the response as it failed to take account the contribution to the Borough's economy of the racing stables. She asked for measures such as a raised table and speed limit reductions to be considered and invited officers to attend the next meeting of the Training Grounds Management Board. The Highways Area Team Manager responded that it would not be possible to introduce reductions in the speed limit in the area without installing traffic calming which could make transporting horses by road in this area difficult. He agreed to see if an officer would be available to attend the meeting.

56/12 EPSOM AND EWELL PARKING REVIEW - PHASE 6: CONSIDERATION OF FORMAL OBJECTIONS - LADBROKE ROAD [Item 8]

Members acknowledged that there had been an unfortunate administrative error in this case and felt that the reason for introducing residents parking schemes was to help residents to park by removing shoppers and commuters from the area. If some residents would be disadvantaged by the scheme then it shouldn't go ahead. Many of the properties in Ladbroke Road have driveways so there should be sufficient road space available to accommodate the additional residents from Ashley Road who currently park there.

In relation to residents parking schemes generally it was reported that the Borough Council will issue permits to residents. It has itemised the spaces available and there are currently no plans to limit the number of permits that will be issued. Possession of a permit will not guarantee residents a parking bay near to their property. It is anticipated that residents will be contacted by the end of January asking them if they wish to purchase a permit. A notice will then be published to enable enforcement action to be taken against parking by non permit holders in residents only areas. In some roads parking bays will not be marked out as this allows for more vehicles to be parked. The Borough Council is able to take enforcement action against vehicles parked over driveways at the request of residents.

Resolved: that

- i] the residents of Ashley Road, from nos. 20 to 30, should be included in the Ladbroke Road residents permit scheme;
- ii] the County Council makes amendments to existing traffic regulation orders and introduces new traffic regulation orders as necessary for this change to be implemented.

57/12 PROPOSED BUS STOP CLEARWAYS IN KINGSTON ROAD, EWELL [Item 9]

Members supported the proposals which are badly needed to avoid congestion caused by buses having to stop in the centre of the road.

Resolved : that

- i] a bus stop clearway be introduced in Kingston Road at the existing bus stop adjacent to properties 104A to 110A the restriction to be 'at any time';
- ii] a bus stop clearway be introduced in Kingston Road at the existing bus stop adjacent to the property known as Grange Mansions, the restriction to be 'at any time'

58/12 HIGHWAYS UPDATE [Item 10]

In some areas of the Borough divisional boundaries will be moved following the May County Council elections. There was discussion over how members should put forward schemes for areas which may no longer be in their divisions and it was agreed that members should continue to work with the existing boundaries until after the elections.

Members had concerns that the parking schemes agreed by the Committee in January 2012 had still not been completed as a result of a lack of capacity within the parking team and extra work associated with the Olympics. Residents are frustrated at the time it takes for parking restrictions to be agreed and the next phase of proposed restrictions will now not be considered by the Committee until March 2013. It has also recently come to members attention that the school keep clear signs are currently unenforceable until the Committee makes a further decision, which will now not be possible until March 2013. On a proposal from Mr Kington, the Committee agreed to make a recommendation to the Cabinet Member for Transport to press for urgent action.

The Highway Area Team Manager reported that there had been some delays in schemes requiring micro asphalt, as work had been halted during the Olympics and the subsequent bad weather had meant that work could not be completed as laying of this type of surface is weather dependent. If the weather is suitable work will begin again in March and money will be carried over to next year if schemes cannot be completed before the end of the financial year.

The Highway Area Team Manager reported that at a meeting of interested parties before the Committee meeting, it had been agreed to recommend to the Committee that the pedestrian crossing directly outside the station should be removed and the crossing at Waterloo Road extended and improved. This would allow for space for 17 taxis, some on the south side of Station Approach acting as a feeder to bays on the north side. There would also be two bus bays and two loading bays and 18m for pick up and drop off, sufficient for a lorry or three cars. There would be a peak time loading ban to allow more space for commuters to be picked up and dropped off. Such a scheme would be a priority for the pooled capital money of £100k and could use most of it, although costings have not yet been sought. The proposals would be formally advertised and Members requested that all residents in

Station Approach and Horsley Close are made aware of the proposals and invited to comment together with station users. It was noted that the station is scheduled to be completed in February and it could take several months for any proposals to be advertised, agreed and implemented so consideration will have to be given to some interim arrangements.

Resolved:

- i] To approve the allocation of next Financial Year's budgets as set out in Table 4;
- ii] To delegate authority to the Area Team Manager to:
 - (a) finalise the design of the layout of Station Approach, based on the plans outlined verbally at the meeting and in consultation with the established working group;
 - (b) issue the necessary traffic orders and arrange for a consultation process which enables all interested parties, including nearby residents and commuters, to express a view on the scheme;
 - (c) bring a report back to the next Local Committee for approval of the final scheme.
- iii] [On a proposal from Mr Kington seconded by Mrs Mason]
That this Committee expresses its concern that the arrangements for the legal enforcement of school keep clear lines in Epsom & Ewell is being delayed until March 2013 and calls upon the Cabinet Member for Transport to provide the necessary resources to enable this to be completed by January 2013.

59/12 APPROVAL OF SMALL GRANTS BIDS [Item 11]

Mr Taylor queried why a bid that he had been told had been submitted was not shown in the report. The representative from services for young people agreed to check whether a bid had been received. He expressed concern that people without access to a computer were disadvantaged in submitting bids.

It was noted that the bids received are only evaluated to check that they meet the criteria for bids and that the officer recommendations are not based on any analysis of the work being proposed in the bid. Where less than the requested amount had been recommended this was either as a result of the bid covering a wider area or because there was insufficient funding remaining to meet all bids.

Resolved (Mr Kington and Mr Taylor abstained):

That funding be awarded to the following groups for the amounts shown:

Two Birds	£800
1 st Cuddington (Warspite) Sea Scouts	£900
Stoneleigh Youth Project	£1000
United Reformed Church & Soroptimists International	£810
Studio ADHD	£590

Longmeadz Kickn	£5000
Epsom & Ewell Karate Club	£2000

60/12 FLEXIBLE FORWARD PLAN [Item 12]

Noted the forward plan. Members noted the dates for the next municipal year and asked for either the June or September meeting to be held at Ewell Court House if it is available.

61/12 LOCAL COMMITTEE FUNDING [Item 13]

Noted the addendum to the report tabled at the meeting. Noted that as there is a period of purdah before the County Council elections that the cut off for bids will be earlier than in previous years, Members will receive written notice of the final date for the acceptance of bids, but all members were encouraged to spend their funding as early as possible in the new year.

Resolved to:

- i] agree the items recommended for funding from the Local Committee's 2012/13 Member Allocation funding, as set out in section 2 of this report and summarised below:

Organisation	Project Title	Amount
1st Cuddington (warspite) Sea Scouts	Secure Scouting At 1st Cuddington	£4,500
Epsom & Ewell Borough Council	Cox Lane Bmx/skate Facility	£10,000
Cuddington Croft Primary School Team	Wraparound/extended Care Provision	£1,000

- ii] retrospectively approve a change in the use of funds previously awarded to the Epsom Medical Equipment Fund for the purchase of a Paediatric Echocardiograph Ultrasound Machine that has since been used to fund a Fibroscan machine for patients suffering liver damage, as set out in Section 1 of the addendum to the report.
- iii] approve the reallocation of £5,000 capital funding previously awarded for the Hook Road Area BMX project to the Long Grove Park BMX/Skate facility, as set out in Section 1 of the addendum to the report.
- iv] note the expenditure previously approved by either the Community Partnerships Manager or the Community Partnerships Team Leader under delegated powers, as set out in section 3 of the report.
- v] note any returned funding and/or adjustments, as set out within the report and at Appendix 1.

62/12 DATE OF NEXT MEETING [Item 14]

Monday 10 March 2013, 7.00pm at Bourne Hall, Ewell.

Meeting ended at: 4.15 pm

Chairman



**OFFICER REPORT TO LOCAL COMMITTEE
(Epsom & Ewell)**

**SCHOOL KEEP CLEAR MARKINGS
IN EPSOM & EWELL**

11 FEBRUARY 2013

KEY ISSUE

To consider upgrading all school keep clear markings in the borough of Epsom & Ewell so that they can be enforced.

SUMMARY

There are a number of school keep clear (SKC) markings outside schools across Epsom & Ewell. At the moment most are only advisory markings as they are not supported by a traffic regulation order (TRO) and it is therefore necessary to rely on drivers' goodwill not to park on them, as it is not a contravention to do so. By ensuring that the markings are correctly laid out and accompanied by the appropriate signage, and supported by a TRO at all locations, it will be possible to penalise drivers who stop on the markings.

OFFICER RECOMMENDATIONS

The Local Committee (Epsom & Ewell) is asked to agree that:

- (i) all the existing SKC markings in Epsom & Ewell are included in the TRO;
- (ii) the County Council's intention to make the amendment to the TRO under the Road Traffic Regulation act 1984 is advertised and, if no objections are maintained, the order is made;
- (iii) if objections are received the Parking Strategy and Implementation Team Manager is authorised to try and resolve them;

- (iv) if any objections cannot be resolved, the Parking Strategy and Implementation Team Manager, in consultation with the Chairman/Vice Chairman of this committee and the county councillor for the division, decides whether or not they should be acceded to;
- (v) an amendment order to the TRO is made in future if any new SKC markings are introduced, and that the steps described in (ii) to (iv) are followed for that order.

1 INTRODUCTION AND BACKGROUND

- 1.1 SKC markings are introduced outside schools to provide a length of carriageway where vehicles are not permitted to stop, even to drop off or pick up passengers. This is an important road safety feature as it allows a clear line of sight for pedestrians that is unimpeded by vehicles at the kerbside.
- 1.2 The markings can be introduced on an advisory basis by simply being painted on the carriageway or they can be introduced formally if they are accompanied by the appropriate sign(s) and supported by a TRO. In the latter case, it is a contravention to stop on the marking for which penalty charge notices can be issued.

2 ANALYSIS

- 2.1 Annex 1 contains a list of the schools in Epsom & Ewell which have one or more SKC markings outside them. However, at the present time, there is no TRO in place for many of them and a number of them do not have any signs. This means that a lot of them cannot be enforced, and as a result they can be less effective.
- 2.2 The Parking Strategy & Implementation Team is undertaking a programme of work to make all the SKC markings in Surrey enforceable. To this end they have visited all the schools in Epsom & Ewell, checked whether they have markings and signs and, if so, whether they comply with the regulations, which prescribe the length and layout of the markings and the format and wording of the signs.
- 2.3 All the non-compliances have been noted and the team will draw up a schedule of work put them right. Once this has been done, it will still be necessary for a TRO to be in place in order that enforcement of the markings can take place.

3 CONSULTATIONS

- 3.1 The education authority and/or schools will be consulted to determine the best times for the markings to be operational. As with all TROs a

consultation will take place, in line with the requirements of the legislation, with the emergency services and other statutory consultees.

4 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 The advertising of the TRO and the necessary works will be funded from the Parking Strategy & Implementation Team's lines and signs maintenance budget.

5 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 There are no specific equality and diversity implications arising from this report

6 CRIME AND DISORDER IMPLICATIONS

- 6.1 There should be fewer instances of dangerous and inconsiderate parking if drivers respect the markings, which is more likely if enforcement action can be taken to ensure that they do.

7 REASONS FOR RECOMMENDATIONS

- 7.1 Making the SKC markings enforceable will improve road safety near schools.

8 WHAT HAPPENS NEXT

- 8.1 The county council will carry out the necessary legal process to make the TRO and the necessary works to make the markings and signs legally compliant.

LEAD/CONTACT OFFICER: Rikki Hill, Parking Project Team Leader

TELEPHONE NUMBER: 0300 200 1003

E-MAIL: parking@surreycc.gov.uk

BACKGROUND PAPERS: None

Version No. Date: Time: Initials: No of Annexes: 1

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School Type	School	District	Locality	Road	Postcode
Junior	Auriol Junior School	Epsom and Ewell	Stoneleigh	Vale Road	KT19 0PJ
Secondary	Blenheim High School	Epsom and Ewell	Epsom	Longmead Road	KT19 9BH
Primary	Cuddington Community Primary School	Epsom and Ewell	Cuddington	Salisbury Road	KT4 7DD
Primary	Cuddington Croft Primary School	Epsom and Ewell	Cuddington	West Drive	SM2 7NA
Junior	Danetree Junior School	Epsom and Ewell	West Ewell	Danetree Road	KT19 9SE
Ind 3- special	Ewell Castle Nursery School	Epsom and Ewell	Ewell	Spring Street	KT17 1TZ
	Linden Bridge School	Epsom and Ewell	Worcester Park	Grafton Road	KT4 7JW
Infant	Mead Infant School	Epsom and Ewell	Ewell	Cuddington Ave/ Cuda's Close	KT19 0QG
First	Meadow Primary School	Epsom and Ewell	Ewell	Waverley Road	KT17 2LW
Primary	Riverview C of E Primary School and Nursery	Epsom and Ewell	West Ewell	Riverview Road	KT19 0JP
Ind 2-7	St. Christopher's School	Epsom and Ewell	Epsom	6 Downs Road	KT 18 5HE
Infant	St. Martin's Church of England Infant School	Epsom and Ewell	Epsom	Worple Road	KT18 7AA
Primary	Stamford Green County Primary School	Epsom and Ewell	Epsom	Christchurch Mount	KT19 8LU
Primary	Vale Primary School	Epsom and Ewell	Epsom Downs	Beaconsfield Road	KT18 6HP
Infant	Wallace Fields Infant School	Epsom and Ewell	Ewell	Wallace Fields	KT17 3AS
Infant	West Ewell Infant School	Epsom and Ewell	Ewell	Pams Way	KT19 0UY

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